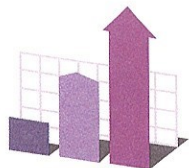


OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2
Report to the trustees/members of		Special Needs Tuesday Club						
Registered charity number		SC023377						
On the accounts of the charity for the period	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
	01	November	2019	to	31	October	2020	
Set out on pages	1-2							
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>							
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention.</p>							
Signed:	<i>Sue Grosvenor</i>				Date:	23 rd July 2020		
Name:	Sue Grosvenor							
Relevant professional qualification(s) or body (if any):	MICB CB.Dip PM Dip - The Institute of Certified Bookkeepers Membership Number - 316421							
Address:	8 School Lane Cruden Bay Peterhead AB42 0LU							



SGG Business Services

SGG Business Services

Accounts & Administration



Special Needs Tuesday Club

OSCr Scottish Charity Register Reference Number SC023377



Income & Expenditure Account Year Ended 31st October 2020

Income	£	£
Admissions		1224
Memberships		108
Donations / Sponsorship		1098.52
Sale goods		556
Raffles		
		2986.52
Expenditure		
Catering Fees	1803.6	
Sale items		
Prizes and Gifts	40	
Entertainment Fees	430	
Insurance, Rental Venue Equipment	260	
Admin, Stationery & Equip	697.9	
Activity Materials	84.68	
	3316.18	
Surplus transferred to accumulated fund		-329.66



SUE GROSVENOR MICB CB.Dip PM.Dip
Membership No: 316421
Registered Practice No: 10226

8 School Lane
Cruden Bay
Peterhead AB42 0LU

07710528171
01779 812321

www.accountsandadmin.co.uk

Special Needs Tuesday Club

OSCr Scottish Charity Register Reference Number SC023377



Bank Reconciliation as at 31st October 2020

Balance as at 1st November 2019	£2,980.22
Add Lodgements for the period	£2,986.52
	£5,966.74
Less Payments for period	£3,316.18
Balance as at 31st October 2020	£2,650.56
Balance as per Bank Statment:	£2,257.21
Add Outstanding Lodgements	
Less Outstanding Cheques	
Balance as at	£2,257.21
Cash in Hand	<u>£393.35</u>

I certify that the foregoing Income and expenditure accounts and bank reconciliation for the Special Needs Tuesday Club are correct in accordance with the books produced and the information given to me.

Sue Grosvenor

Sue Grosvenor MICB CB.Dip PM.Dip
8 School Lane, Cruden Bay, Peterhead AB42 0LU
Tel: 01779 812321 Mob: 07710528171
www.accountsandadmin.co.uk

Cruden Bay 23rd July 2021

Client Approval

I approve the statements and confirm that I have made available all relevant records and information for their preparation.

Mr Patrick Smith
Chairman & Treasurer Special Needs Tuesday Club

Ms Linda Marioni
Vice Chairperson Special Needs Tuesday Club

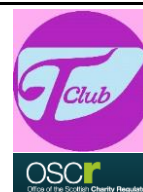
Ms Elaine Johnson
Secretary Special Needs Tuesday Club

Ishbel Cruickshank
Office Bearer Special Needs Tuesday Club



Special Needs Tuesday Club

OSCr Scottish Charity Register Reference Number SC023377



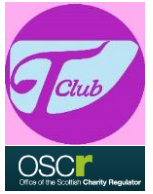
Income & Expenditure Account Year Ended: 31 October 2020

Income Totals	Total £0.00 £ Rounded up		
Admissions	£1,224.00	£	1,224
Memberships	£108.00	£	108
Donations / Sponsorship	£1,098.52	£	1,099
Sale goods	£556.00	£	556
Raffles	£0.00	£	-
Total Income: 01/11/2019 TO 31/10/2020	£2,986.52		£2,987
Expenditure	Total £0.00 £ Rounded up		
Catering Fees	£260.00	£	260
Sale items	£40.00	£	40
Prizes and Gifts	£430.00	£	430
Entertainment Fees	£0.00	£	-
Insurance, Rental Venue Equipment	£697.90	£	698
Admin, Stationery & Equip	£84.68	£	85
Activity Materials	£0.00	£	-
Total expenditure: 01/11/2019 TO 31/10/2020	£1,512.58	£	1,513
Surplus transferred to 31 October 2020 accumulated fund:	£1,473.94	£	1,474



Special Needs Tuesday Club

OSCr Scottish Charity Register Reference Number SC023377



Bank Reconciliation as at: 31 October 2020

Previous Bank Balance as at: 01 November 2019 £2,625.67

Add Lodgements for the period: 01/11/2019 TO 31/10/2020 £2,223.54

Previous balance + Lodgements for the period: 01/11/2019 TO 31/10/2020 £4,849.21

Less Payments for period 01/11/2019 TO 31/10/2020 £2,592.00

Balance as at 31 October 2020 £2,257.21

Balance as per last Bank Statement before: 31 October 2020 £2,257.21

Add Outstanding Lodgements 31 October 2020 £0.00

Less Outstanding Cheques 31 October 2020 £0.00

Cash in Hand 31/10/2020 £ 393.35 Bank Balance Difference 31/10/2020 £2,257.21

Balance of Cash in Hand, plus Bank Balance, as at: 31 October 2020 £ 2,650.56

I certify that the foregoing Income and expenditure accounts and bank reconciliation for the Special Needs Tuesday Club are correct in accordance with the books produced and the information given to me.

Signature: _____

Date: _____

Sue Grosvenor MICB CB.Dip PM.Dip
8 School Lane, Cruden Bay, Peterhead AB42 0LU
Tel: 01779 8123 Mob: 07710528171
www.accountsandadmin.co.uk

Client Approval Signatures:

I approve the statements and confirm that I have made available all relevant records and information for their preparation.

Mr Patrick Smith
Chairman & Treasurer Special Needs Tuesday Club

Ms Linda Marioni
Vice Chairperson Special Needs Tuesday Club

Date: 25/05/2021

Date: 25/05/2021

Ms Elaine Johnson
Office Bearer Special Needs Tuesday Club

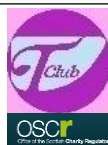
Ishbel Cruickshank
Secretary Special Needs Tuesday Club

Date: 25/05/2021

Date: 25/05/2021

Special Needs Tuesday Club

SC023377



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	November	2019		31	October	2020



Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	in £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	1,098.52				1,099	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts	1,888.00				1,888	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	2,986.52	-	-	-	2,987	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	0.00	-	-	-	-	-
Total receipts	2,986.52	-	-	-	2,987	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments	3,166.00				3,166	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	150.00				150	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	3,316.00	-	-	-	3,316	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	0.00	-	-	-	-	-
Total payments	3,316.00	-	-	-	3,316	-
Net receipts / (payments)	-329.48	-	-	-	(329)	-
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	-329.48	-	-	-	(329)	-



Special Needs Tuesday Club



OSCr Scottish Charity Register Reference Number SC023377 Ref period: 01/11/2019 TO 31/10/2020

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £	
B1 Cash funds	Cash and bank balances at start of year	£2,980				£2,980		
	Surplus / (deficit) shown on receipts and payments account	-£330				-£330		
						£-		
						£-		
	Cash and bank balances at end of year		£2,651	£-	£-	£-	£2,651	£-
	(Agree balances with receipts and payments account(s))	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	
B2 Investments	Details				Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £	
					Total	-	-	
B3 Other assets	Details				Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
					Total	-	-	
B4 Liabilities	Details				Fund to which liability relates	Amount due to nearest £	Last year to nearest £	
					Total	-	-	
B5 Contingent liabilities	Details				Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £	
					Total	-	-	

Signed by one or two trustees on behalf of all the trustees:

Print Name: Patrick Smith

Print Name: Ishbell Cruickshank

Title / Position Held: Chairperson / Treasurer

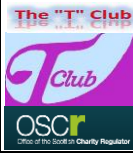
Title / Position Held: Secretary

Signature:

Signature:

Date of approval: 25 May 2021

25 May 2021



Registered Name: "Special Needs Tuesday Club"

OSCr Scottish Charity Register Reference Number SC023377



ACCOUNTS BALANCE SHEET 01/11/2019 TO 31/10/2020

TRANSACTION DATE	# No	TRANSACTION DETAILS	CASH IN HAND			BANK STATEMENTS			CASH + BANK TOTAL	
			CASH PAID IN	CASH PAID OUT	CASH BALANCE	PAID INTO BANK	BANK: PAID OUT	BANK BALANCE		
TOTALS FOR PERIOD ►		<i>01/11/2019 TO 31/10/2020</i>	END OF YEAR CASH BALANCE ►			£393.35	END OF YEAR BANK ► BALANCE		£2,257.21	CASH + BANK TOTAL ▼
£2,980.22	31/10/2018	◀ PREVIOUS OSCr BALANCE	FINAL BALANCE (PETTY CASH + BANK BALANCE) 31/10/2020 TOTAL ►						£2,650.56	
TOTAL DIFFERENCE: = CURRENT BALANCE AS OF ► (CASH + BANK)		31/10/2020	MINUS PREVIOUS YEAR'S OSCr BALANCE OF ►		£2,980.22	31/10/2018	-£329.66			
The total Income minus Total Expenditure, should match the Total Balance (Cash + Bank) minus Previous OSCr Balance►			£2,980.22	-£329.66	Surplus matches ▲ ◀ Total Income, minus Expenditure					
TOTAL INCOMES FROM ►		<i>01/11/2019 TO 31/10/2020</i>	(ADD PREVIOUS YEAR'S OSCr BALANCE ► £2,980.22)							
Admissions	£1,224.00		TO THE TOTAL INCOME / RECEIPTS PAID IN ► FOR CURRENT PERIOD		01/11/2019 TO 31/10/2020		£2,986.52			
Memberships	£108.00									
Donations / Sponsorships	£1,098.52									
Sale Items (Tshirts, Meals, etc)	£556.00									
Raffles	£0.00									
TOTAL INCOME / RECEIPTS ►	£2,986.52		= ADD PREVIOUS OSCr BALANCE TO ►		01/11/2019 TO 31/10/2020		£5,966.74			
TOTAL INCOMES / RECEIPTS FROM ►		<i>01/11/2019 TO 31/10/2020</i>								£2,986.52



ACCOUNTS BALANCE SHEET

Date	Admissions	Memberships	Donations / Sponsorships	Sale Items (T-shirts, Meals, etc)	Raffles	Catering Fees	Venue Hire	Prizes & Gifts	Entertainment Fees	Equipment Purchased	Administration: Stationery, Mobile Rental, etc	Activity Materials
TOTAL EXPENDITURE FROM ►							01/11/2019 TO 31/10/2020	= PREVIOUS OSCr BALANCE ►		£2,980.22		
							+ CURRENT INCOME / LODGEMENTS ►		£2,986.52			
Catering Fees £260.00									TOTAL (Previous OSCr Balance + Current = ►			£5,966.74
Venue Hire £40.00									Income / Lodgements)			
Prizes & Gifts £430.00									TOTAL EXPENDITURE FOR ►			£1,512.58
Entertainment Fees £0.00									CURRENT PERIOD			
Equipment Purchased £697.90									SURPLUS TOTAL			01/11/2019 TO 31/10/2020
Administration: Stationery, Mobile Rental, etc £84.68									= (Total Previous OSCr Balance + Current = ►			
Activity Materials £0.00									Income / Lodgements)			
TOTAL EXPENDITURE ►							£0.00		INCOME, MINUS EXPENDITURE FOR ►			£4,454.16
									PERIOD			
CLOSING BALANCE: PLUS SURPLUS ADDED TO ACCUMULATED FUNDS = TOTAL ▼												
ACCUMULATED BANK FUNDS, AS OF ► 31/10/2020												
Balance on last bank statement before the end of Financial Report Period (October) ►											£2,257.21	
Outstanding Lodgements Added ► £0.00				Less outstanding cheques ►				£0.00				
TOTAL ACCUMULATED BANK FUNDS = TOTAL BANK BALANCE + OUTSTANDING LODGEMENTS ►											31/10/2020	£2,257.21
											(CHEQUES)	
+ ADD TOTAL CASH IN ►			£393.35	31/10/2020			= CLOSING BALANCE CASH + BANK ►			£2,257.21		
HAND												
= TOTAL INCOME/RECEIPTS FROM ►							01/11/2019 TO 31/10/2020	£2,650.56		◀ The "Total Income, minus Total Expenditure should match the "Total Balance" (Cash + Bank) minus the Previous OSCr Balance		
							£0.00	£2,980.22				
= DIFFERENCE BETWEEN PREVIOUS & CURRENT OSCr STATEMENTS ►							-£329.66					
CLOSING BALANCE FOR OSCr STATEMENT ENDING ►							31/10/2020	£2,650.56				

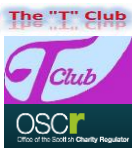


DATE: 25 May 2021

SIGNATURE: 

DATE: 25 May 2021

TRANSACTION DATE	# No	TRANSACTION DETAILS	CASH IN HAND			BANK STATEMENTS			CASH + BANK TOTAL
			CASH PAID IN	CASH PAID OUT	CASH BALANCE	PAID INTO BANK	BANK: PAID OUT	BANK BALANCE	
01/11/2019		Previous OSCr Statement of Balances ending >		31/10/2018	£354.55		31/10/2018	£2,625.67	£2,980.22
05/11/2019	01	Admissions 46 @ £2.00 = £92.00	£92.00		£446.55			£2,625.67	£3,072.22
05/11/2019	02	Home Bargains ~ Cake Decorations Activity @ £4.00		£4.00	£442.55			£2,625.67	£3,068.22
05/11/2019	03	Morrisons ~ Cake Decorations Activity @ £8.35		£8.35	£434.20			£2,625.67	£3,059.87
05/11/2019	04	Xmas Party Meals Paid 28 @ £8.00 = £224.00	£224.00		£658.20			£2,625.67	£3,283.87
12/11/2019	05	Admissions 42 @ £2.00 x 1 = £84.00	£84.00		£742.20			£2,625.67	£3,367.87
12/11/2019	06	Money for Pool Table Activity 32 @ £0.50 = £16.00		£16.00	£726.20			£2,625.67	£3,351.87
15/11/2019	07	Amazon ~ Folders for Filing Cabinets @ £13.99		£13.99	£712.21			£2,625.67	£3,337.88
18/11/2019	08	Vodafone ~ Monthly Mobile / Data Rental @ £16.15 (including Spotify) + Vodafone Secure Net @ £1.00 = £17.15 ~ Data allowance ends 18th withdrawn 28th		£17.15	£695.06			£2,625.67	£3,320.73
19/11/2019	09	Admissions 44 @ £2.00 x 1 = £88.00	£88.00		£783.06			£2,625.67	£3,408.73
19/11/2019	10	Home Bargains ~ Sweets for Xmas Party / Pantomine @ £113.40		£113.40	£669.66			£2,625.67	£3,295.33
19/11/2019	11	Amazon ~ Folders for Filing Cabinets & Archive Boxes @ £46.93		£46.93	£622.73			£2,625.67	£3,248.40
19/11/2019	12	Morrisons ~ Batteries for Decorations & Gift Cards for Dancers @ £17.50		£17.50	£605.23			£2,625.67	£3,230.90
24/11/2019	13	Xmas Party Meals Paid 28 @ £8.00 = £224.00	£224.00		£829.23			£2,625.67	£3,454.90
24/11/2019	14	Home Bargains ~ Sweets for Xmas Party / Pantomine @ £18.20		£18.20	£811.03			£2,625.67	£3,436.70
24/11/2019	15	Admissions 46 @ £2.00 = £92.00	£92.00		£903.03			£2,625.67	£3,528.70
24/11/2019	16	Cash Donated by Buchanhearts Hearts (Cash Tin) @ £31.72	£31.72		£934.75			£2,625.67	£3,560.42
27/11/2020	17	Transfer Funds from Petty Cash to Bank Account on 24/11/2019 @ £300.00		£300.00	£634.75	£300.00		£2,925.67	£3,560.42
27/11/2019	n.a.	Bank Statement Number # 00019 ~ Balance on 27th November 2019 = £2925.67			£634.75			£2,925.67	£3,560.42
28/11/2019	18	Transfer Funds from Petty Cash to Bank Account @ £190.74		£190.74	£444.01	£190.74		£3,116.41	£3,560.42
03/12/2019	19	Home Bargains ~ Pens for Arts 'n' Crafts @ £4.15		£4.15	£439.86			£3,116.41	£3,556.27
03/12/2019	20	Admissions 48 @ £2.00 = £96.00	£96.00		£535.86			£3,116.41	£3,652.27
03/12/2019	21	Xmas Party Meals Paid 4 @ £8.00 = £32.00	£32.00		£567.86			£3,116.41	£3,684.27
04/12/2021	22	Xmas Party Meals Paid 2 @ £8.00 = £16.00			£567.86	£16.00		£3,132.41	£3,700.27
03/12/2019	23	Buchanhearts Hearts / Top Break ~ Hall Rental for 3rd December 2019 @ £20.00		£20.00	£547.86			£3,132.41	£3,680.27
10/12/2019	24	Surplus Pantomine Tickets sold 6 @ £10.00 = £60.00	£60.00		£607.86			£3,132.41	£3,740.27
27/12/2020	25	Peterhead Football Club ~ Xmas Party Meals 102 @ £16.00 = £1632.00 cheque # 000245			£607.86		£1,632.00	£1,500.41	£2,108.27
17/12/2019	26	"Misty" Live Band @ £80.00		£80.00	£527.86			£1,500.41	£2,028.27
18/12/2019	27	Vodafone ~ Monthly Mobile / Data Rental @ £16.15 (including Spotify) + Vodafone Secure Net @ £1.00 = £17.15 ~ Data allowance ends 18th withdrawn 28th		£17.15	£510.71			£1,500.41	£2,011.12
13/01/2020	28	Donation from Buchan Development Fund @ £500.00			£510.71	£500.00		£2,000.41	£2,511.12
13/01/2020	29	Tesco ~ Printer Ink @ £46.50		£46.50	£464.21			£2,000.41	£2,464.62
14/01/2020	30	Admissions 46 @ £2.00 = £92.00	£92.00		£556.21			£2,000.41	£2,556.62
14/01/2020	31	Memberships 40 @ £2.00 = £80.00	£80.00		£636.21			£2,000.41	£2,636.62
16/01/2020	32	Amazon ~ Printer Ink @ £16.99		£16.99	£619.22			£2,000.41	£2,619.63



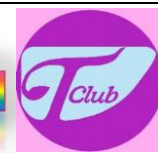
Registered Name: "Special Needs Tuesday Club"

OSCr Scottish Charity Register Reference Number SC023377



ACCOUNTS BALANCE SHEET

Date	Admissions	Memberships	Donations / Sponsorships	Sale Items (T-shirts, Meals, etc)	Raffles	Catering Fees	Venue Hire	Prizes & Gifts	Entertainment Fees	Equipment Purchased	Administration: Stationery, Mobile Rental, etc	Activity Materials
05/11/2019	£92.00											
05/11/2019												£4.00
05/11/2019												£8.35
05/11/2019				£224.00								
12/11/2019	£84.00											
12/11/2019												£16.00
15/11/2019											£13.99	
18/11/2019											£17.15	
19/11/2019	£88.00											
19/11/2019						£113.40						
19/11/2019											£46.93	
19/11/2019									£10.00		£7.50	
24/11/2019				£224.00								
24/11/2019						£18.20						
24/11/2019	£92.00											
24/11/2019			£31.72									
27/11/2020												
27/11/2019												
28/11/2019												
03/12/2019												£4.15
03/12/2019	£96.00											
03/12/2019				£32.00								
04/12/2021				£16.00								
03/12/2019							£20.00					
10/12/2019				£60.00								
27/12/2020						£1,632.00						
17/12/2019									£80.00			
18/12/2019											£17.15	
13/01/2020			£500.00									
13/01/2020											£46.50	
14/01/2020	£92.00											
14/01/2020		£80.00										
16/01/2020											£16.99	



TRANSACTION DATE	# No	TRANSACTION DETAILS	CASH IN HAND			BANK STATEMENTS			CASH + BANK TOTAL
			CASH PAID IN	CASH PAID OUT	CASH BALANCE	PAID INTO BANK	BANK: PAID OUT	BANK BALANCE	
21/01/2020	33	Admissions 47 @ £2.00 = £94	£94.00		£713.22			£2,000.41	£2,713.63
21/01/2020	34	Memberships 2 @ £2.00 = £16.00	£16.00		£729.22			£2,000.41	£2,729.63
21/01/2020	35	Baker Ross ~ Valentines Arts 'n' Crafts @ £38.63		£38.63	£690.59			£2,000.41	£2,691.00
28/01/2020	36	Admissions 39 @ £2.00 = £78.00	£78.00		£768.59			£2,000.41	£2,769.00
28/01/2020	37	Memberships 2 @ £2.00 = £6.00	£6.00		£774.59			£2,000.41	£2,775.00
28/01/2020	38	Diana Peers ~ "Once Upon A Tune" Interactive Music Activity @ £120.00 cheque # 000247			£774.59		£120.00	£1,880.41	£2,655.00
28/01/2020	39	Vodafone ~ Monthly Mobile / Data Rental @ £16.15 (including Spotify) + Vodafone Secure Net @ £1.00 = £17.15 ~ Data allowance ends 18th withdrawn 28th		£17.15	£757.44			£1,880.41	£2,637.85
29/01/2020	40	Aldi ~ Batteries for Microphone @ £6.36		£6.36	£751.08			£1,880.41	£2,631.49
31/01/2020	41	Nickle 'n' Dime ~ Bingo Books @ £3.98		£3.98	£747.10			£1,880.41	£2,627.51
04/02/2020	42	Home Bargains ~ Valentines Arts 'n' Crafts @ £9.57		£9.57	£737.53			£1,880.41	£2,617.94
04/02/2020	43	Admissions 44 @ £2.00 = £88.00	£88.00		£825.53			£1,880.41	£2,705.94
04/02/2020	44	Memberships 1 @ £2.00 = £2.00	£2.00		£827.53			£1,880.41	£2,707.94
11/02/2020	45	Admissions 40 @ £2.00 = £80.00	£80.00		£907.53			£1,880.41	£2,787.94
05/02/2021	46	Buchanhaven Hearts / Top Break ~ Hall Rental @ £20.00 per evening, for 12weeks until 31/03/2020 ~ Cheque # 000246 @ £240			£907.53		£240.00	£1,640.41	£2,547.94
11/02/2020	47	Britt Thorres "Balance Budz" @ £40.00		£40.00	£867.53			£1,640.41	£2,507.94
17/02/2020	48	Timpsons ~ Trophy Engraving, etc @ £40.00		£40.00	£827.53			£1,640.41	£2,467.94
18/02/2020	49	Admissions 43 @ £2.00 = £86.00	£86.00		£913.53			£1,640.41	£2,553.94
18/02/2020	50	Ronnie's Valentines Disco @ £80.00		£80.00	£833.53			£1,640.41	£2,473.94
25/02/2020	51	Admissions 41 @ £2.00 = £82.00	£82.00		£915.53			£1,640.41	£2,555.94
28/02/2020	52	Vodafone ~ Monthly Mobile / Data Rental @ £16.15 (including Spotify) + Vodafone Secure Net @ £1.00 = £17.15 ~ Data allowance ends 18th withdrawn 28th		£17.15	£898.38			£1,640.41	£2,538.79
03/03/2020	53	Admissions 42 @ £2.00 = £84.00	£84.00		£982.38			£1,640.41	£2,622.79
03/03/2020	54	Memberships 1 @ £2.00 = £2.00	£2.00		£984.38			£1,640.41	£2,624.79
03/03/2020	55	Amanda Penny ~ Live Music @ £100.00		£100.00	£884.38			£1,640.41	£2,524.79
05/03/2020	56	Go Daddy ~ Internet Hosting / Domain Registration @ £28.78		£28.78	£855.60			£1,640.41	£2,496.01
10/03/2020	57	Admissions 44 @ £2.00 = £82.00	£88.00		£943.60			£1,640.41	£2,584.01
10/03/2020	58	Memberships 1 @ £2.00 = £2.00	£2.00		£945.60			£1,640.41	£2,586.01
10/03/2020	59	Poundfit ~ Exercise Classes @ £40.00		£40.00	£905.60			£1,640.41	£2,546.01
10/03/2020	60	Anonomous donation @ £200.00	£200.00		£1,105.60			£1,640.41	£2,746.01
22/03/2020	61	Cash transferred to bank		£400.00	£705.60	£400.00		£2,040.41	£2,746.01
28/03/2020	62	Vodafone ~ Monthly Mobile / Data Rental @ £16.15 (including Spotify) + Vodafone Secure Net @ £1.00 = £17.15 ~ Data allowance ends 18th withdrawn 28th		£17.15	£688.45			£2,040.41	£2,728.86
09/04/2020	63	COOP donation @ £361.80			£688.45	£361.80		£2,402.21	£3,090.66
28/04/2020	64	Vodafone ~ Monthly Mobile / Data Rental @ £16.15 (including Spotify) + Vodafone Secure Net @ £1.00 = £17.15 ~ Data allowance ends 18th withdrawn 28th		£17.15	£671.30			£2,402.21	£3,073.51



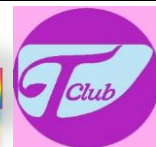
Registered Name: "Special Needs Tuesday Club"

OSCr Scottish Charity Register Reference Number SC023377



ACCOUNTS BALANCE SHEET

Date	Admissions	Memberships	Donations / Sponsorships	Sale Items (T-shirts, Meals, etc)	Raffles	Catering Fees	Venue Hire	Prizes & Gifts	Entertainment Fees	Equipment Purchased	Administration: Stationery, Mobile Rental, etc	Activity Materials
21/01/2020	£94.00											
21/01/2020		£16.00										
21/01/2020												£38.63
28/01/2020	£78.00											
28/01/2020		£6.00										
28/01/2020									£120.00			
28/01/2020											£17.15	
29/01/2020											£6.36	
31/01/2020												£3.98
04/02/2020												£9.57
04/02/2020	£88.00											
04/02/2020		£2.00										
11/02/2020	£80.00											
05/02/2021							£240.00					
11/02/2020						£40.00						
17/02/2020								£40.00				
18/02/2020	£86.00											
18/02/2020									£80.00			
25/02/2020	£82.00											
28/02/2020											£17.15	
03/03/2020	£84.00											
03/03/2020		£2.00										
03/03/2020									£100.00			
05/03/2020											£28.78	
10/03/2020	£88.00											
10/03/2020		£2.00										
10/03/2020									£40.00			
10/03/2020			£200.00									
22/03/2020												
28/03/2020											£17.15	
09/04/2020			£361.80									
28/04/2020											£17.15	



ACCOUNTS BALANCE SHEET 01/11/2019 TO 31/10/2020

TRANSACTION DATE	# No	TRANSACTION DETAILS	CASH IN HAND			BANK STATEMENTS			CASH + BANK TOTAL
			CASH PAID IN	CASH PAID OUT	CASH BALANCE	PAID INTO BANK	BANK: PAID OUT	BANK BALANCE	
17/05/2020	65	Cash transferred to bank		£450.00	£221.30	£450.00		£2,852.21	£3,073.51
28/05/2020	66	Vodafone ~ Monthly Mobile / Data Rental @ £20.50 (including Spotify) + Vodafone Secure Net @ £1.00 = £21.50 ~ Data allowance ends 18th withdrawn 28th		£21.50	£199.80			£2,852.21	£3,052.01
28/06/2020	67	Vodafone ~ Monthly Mobile / Data Rental @ £20.50 (including Spotify) + Vodafone Secure Net @ £1.00 = £21.50 ~ Data allowance ends 18th withdrawn 28th		£21.50	£178.30			£2,852.21	£3,030.51
21/05/2020	68	Donation by Smile.Amazon.co.uk			£178.30	£5.00		£2,857.21	£3,035.51
30/06/2020	69	Cash from bank to petty cash	£600.00		£778.30		£600.00	£2,257.21	£3,035.51
09/07/2020	70	Amazon ~ Wordpress Instruction Manual @ 9.89		£9.89	£768.41			£2,257.21	£3,025.62
31/07/2020	71	Charity Digital Exchange - Norton Antivirus / Adobe Discount Scheme @ £20.80		£16.80	£751.61			£2,257.21	£3,008.82
28/07/2020	72	Vodafone ~ Monthly Mobile / Data Rental @ £20.50 (including Spotify) + Vodafone Secure Net @ £1.00 = £21.50 ~ Data allowance ends 18th withdrawn 28th		£21.50	£730.11			£2,257.21	£2,987.32
31/07/2020	73	Go Daddy ~ Wordpress (Web Builder) @ £100.66		£100.66	£629.45			£2,257.21	£2,886.66
28/08/2020	74	SG Business Services ~ Accounts Auditor @ £150.00		£150.00	£479.45			£2,257.21	£2,736.66
28/08/2020	75	Vodafone ~ Monthly Mobile / Data Rental @ £20.50 (including Spotify) + Vodafone Secure Net @ £1.00 = £21.50 ~ Data allowance ends 18th withdrawn 28th		£21.50	£457.95			£2,257.21	£2,715.16
28/09/2020	76	Vodafone ~ Monthly Mobile / Data Rental @ £20.50 (including Spotify) + Vodafone Secure Net @ £1.00 = £21.50 ~ Data allowance ends 18th withdrawn 28th		£21.50	£436.45			£2,257.21	£2,693.66
28/10/2020	77	Vodafone ~ Monthly Mobile / Data Rental @ £20.50 (including Spotify) + Vodafone Secure Net @ £1.00 = £21.50 ~ Data allowance ends 18th withdrawn 28th		£21.50	£414.95			£2,257.21	£2,672.16
28/10/2020	78	Charity Digital Exchange - Windows 10 Pro Upgrade Licence @ £21.60		£21.60	£393.35			£2,257.21	£2,650.56
31/10/2020	n.a.	Bank Statement Number # 00019 ~ Balance on 31 October 2020 @ £2257.21 ~ End of Financial Year			£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
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					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
					£393.35			£2,257.21	£2,650.56
31/10/2020	n.a.	Bank Statement Number # 00019 ~ Balance on 31 October 2020 @ £2257.21 ~ End of Financial Year 01/11/2019 to 31/20/2020		£0.00	£393.35			£2,257.21	£2,650.56
Final Bank Statement end of October Number # 00019 ▶						31/10/2020		Enter the Final Bank Statement Balance in £ £2,257.21	
For End of Financial Year ▶						01/11/2019 TO 31/10/2020		Bank Totals; Transactions Paid In / Paid Out £2,223.54 £2,592.00	
TOTALS FOR PERIOD▶			01/11/2019 TO 31/10/2020			END OF YEAR CASH ▶ BALANCE		£393.35	
						END OF YEAR BANK ▶ BALANCE		£2,257.21	
						CASH▲ + BANK TOTAL		£2,650.56	



ACCOUNTS BALANCE SHEET

Date	Admissions	Memberships	Donations / Sponsorships	Sale Items (T-shirts, Meals, etc)	Raffles	Catering Fees	Venue Hire	Prizes & Gifts	Entertainment Fees	Equipment Purchased	Administration: Stationery, Mobile Rental, etc	Activity Materials
17/05/2020												
28/05/2020											£21.50	
28/06/2020											£21.50	
21/05/2020			£5.00									
30/06/2020												
09/07/2020											£9.89	
31/07/2020											£16.80	
28/07/2020											£21.50	
31/07/2020											£100.66	
28/08/2020											£150.00	
28/08/2020											£21.50	
28/09/2020											£21.50	
28/10/2020											£21.50	
28/10/2020											£21.60	
31/10/2020												
TOTAL▶	£1,224.00	£108.00	£1,098.52	£556.00	£0.00	£1,803.60	£260.00	£40.00	£430.00	£0.00	£697.90	£84.68
	Admissions	Memberships	Donations / Sponsorships	Sale Items (T-shirts, Meals, etc)	Raffles	Catering Fees	Sales ie Keyrings, Tshirts, bags, etc	Prizes & Gifts	Entertainment Fees	Insurance ~ Venue Hire/ Equipment	Admin: Stationery & Equipment & Rentals	Activity Materials
TOTAL INCOME / RECEIPTS PAID IN▶				£2,986.52			TOTAL EXPENDITURE / RECEIPTS PAID OUT ▶				£1,512.58	



OSCr Scottish Charity Register Reference Number SC023377

Registered Name: "Special Needs Tuesday Club"

TClub aims: To provide inclusive Social Events, for individuals with learning difficulties, plus, their peers and carers, residing in the Buchan Area.

To be achieved by: Identifying, co-ordinating and providing "Fun Social Events", in a safe environment, which enhance and widen their social and cultural opportunities.

TClub Newsletter for Year End 31/10/2020

In Lieu of Annual General Meeting (Revision 0)

Management Committee Quorum, present: Patrick Smith, Chairperson / Treasurer

Management Committee Quorum, apologies: Elaine Johnston Saddiq Ahmed
Bridget Jones Mable Green
Linda Marioni, Vice Chairperson
Ishbel Cruickshank, Secretary
Susan Shaw

Total Management Committee present: **NIL**

Committee members Present: **NIL**

Committee members Apologies: Darren Mowat Emma Hewitson Holly Hewitson
Jonathan King Lorraine Proctor Niall Hay Phillip Summers
Shaun Eddie Shaun Noble

Management Committee Quorum and Committee member changes: **NIL**

New Management Committee Members: **NIL**

Management Committee resigned: **NIL**

New voluntary Committee Members: **NIL**

Committee members resigned: **NIL**

Total members present: **NIL**

Due to the Covid-19 Pandemic and the need to comply with associated regulations, plus keeping everyone safe, it was necessary to temporarily close the TClub Evenings, with the last evening being 10th March 2020.

Due to the safety restrictions and regulations, we were unable to convene The Annual General Meeting at the end of last year, this status continues. Therefore, this years AGM Minutes take the form of this newsletter.

At time of writing this report, we're unable to advise when the Tuesday Club Evenings will resume. This is because of the need to be seated, 2 metres apart, with no music (dancing) plus it would be impractical to sanitise the games and activities, pens, etc. after each person handled them.

On behalf of The Management Committee, I'd like to wish you the best of health and happiness, during this difficult period of time.

Membership 1st November 2019 up to 10th March 2020

Upon suspension of TClub evenings 10/03/2020 we'd enrolled a total of 64 members

Additional Management Committee Members Request

To maintain the TClub's charitable status and keep the TClub running, we are required by OSCr, the Charity Regulator, to maintain a Quorum i.e. a minimum of five members, on the Management Committee.

Therefore, should any Support Worker / Carers feel they can spare some time, to offer their time, ideas and energy to serve on the Management Committee, please contact Patrick Smith.

There were no further changes to the Committee Members, since the previous AGM of 26th November 2019.

Treasurers Report OSCr Reporting Period: 1st November 2018 to 31st October 2019

TClub's Annual Returns 2019 - 2120 to OSCr Scottish Charities Regulator

The OSCr Scottish Charities Regulator's web page confirms that the Independent Financial Audit for period 1st November 2017 to 31st October 2018 has been passed by the OSCr Scottish Charities Regulator.

A provisional copy of the TClub's Accounts, transactions and balances for the period of 01/11/2019 to 31/10/2020 has been forwarded the TClub Management Committee, plus copy submitted to an Independent Financial Auditor, for audit purposes.

Once these accounts are verified by the auditor, they will be submitted to the OSCr Charity Regulator before the 31st July 2021 deadline.

The final balance of funds, for last audit period 01/11/2018 to 31/10/2019 was £2980.22

Total Income for period 01/11/2019 to 31/10/2020 £2986.52
with a total Spend of £1512.58

The above income, minus deductions, equals a surplus of £1473.94
for OSCr reporting period 1/11/2019 – 31/10/2120 reporting period.

The TClub's accumulated funds as on 31st October 2020
for OSCr reporting period 1/11/2019 – 31/10/2120 was **£2650.56**

(Today 9th June 2021 the TClub's current funds, stand at **£3373.38**)

Should anyone wish to see the Independent Financial Audits for OSCr Charity Regulator, they will be made available, upon request.

TClub: Fund Raising and Donations

The TClub received the following donations:

An Anonymous Donation @ £200.00

Donation by Smile.Amazon.co.uk of £5.00

TClub's Collection Can @ 31.72

Donation by Buchan Development Fund @ £500.00

Donation by COOP @ £361.80

Total Donations:

This comes to total donations of £1098.52 raised for Financial Audit period 1st November 2019 to 31st October 2020; a huge thank you and well done to all who gave money and / or their time to raise these funds!

COOP Loyalty Card Donations

The COOP shop chain awarded the TClub local charity donations, by means of their loyalty cards.

If you have a COOP loyalty card or would like to get one, you can choose a local charity i.e. The TClub, to receive a £0.01 donation. (There is a small charge for loyalty cards, which can be quickly reclaimed via COOP discount tokens, when paying for shopping)
The TClub's COOP Cause Profile Page is on <https://membership.coop.uk/causes/32491>

Amazon Smile - Donations

There is now an option to nominate the Special Needs Tuesday Club to receive 0.5% of purchase Net costs £0.005 (or a half pence per £1.00 spent) before VAT added at no cost to you or the TClub.

To nominate the TClub all you need to do, is prefix Amazon with "Smile."

i.e. log onto www.smile.amazon.co.uk (not www.amazon.co.uk)

look for a search box at the bottom of the section for nominating your chosen charity, enter "Special Needs Tuesday Club"

The Amazon "App" now works with Amazon Smile, so you can nominate the TClub directly in the App's settings menu.

A donation page is being set up at www.TotalGiving.co.uk

TClub Membership Renewal and Admission Costs for upon resumption

The TClub will recommence on date to be confirmed, once safe?

Previous Memberships paid between 1st November 2019 to March 2020 will be carried forward whenever the TClub resumes. New members who wish to join the TClub for another year, please bring your annual membership fee of £2.00 (in addition to the evenings admittance charge).

It was agreed at previous Annual General Meeting in 2017 that the annual membership fees, would be added to the TClub's entertainment funds.

Members Contact Details and Permission to be Photographed

To enable us to complete our membership register, can members please complete the attached note with their contact details, family / carers name, address, telephone number (plus an email address if possible) plus confirm if they wish to permit their photographs to be taken and possibly used in our fund raising applications.

Management & Bar Staff Team at the Buchanhaven Hearts Social Club


On behalf of the TClub, Patrick thanks Julie and her bar staff team Stacey and Kimberley for the continued support and service.

TClub: Internet Web Page, Facebook, Amazon Smile and Just Giving Web Pages

Information and updates for the TClub can now be found online at:
www.T-Club.uk Facebook Page: <https://www.facebook.com/TheTClub/>

Any other business: NIL

End of Annual General Meeting Minutes



.....
Patrick Smith Date typed / signed: Tuesday 09/06/2021

Revision 00:

ChairPerson / Treasurer
The Special Needs Tuesday Club
Mobile: 07747308900

www.T-Club.uk

Facebook Page: <https://www.facebook.com/TheTClub/>

Appendix: 1

TClub Rules and Information, not discussed at Committee Meeting:

OSCr Online advice for: Keeping vulnerable beneficiaries, volunteers and staff safe

As part of the OSCr Scottish Charity Regulator's requirements, following recent issues with some major Charities, we have been instructed to make members aware of the following advice for "Keeping vulnerable beneficiaries, volunteers & staff safe"

These guidelines explain how the TClub Management Committee comply with the Charity Regulators guidance and laws by ensuring that the TClub is held in a safe environment.

As advised at the General Meeting of 26th November 2019 The TClub Management Committee, in order to reduce administration time and comply with best environmental practices, we shall no longer attach the "OSCr" The Scottish Charity Regulator's advice for "Keeping vulnerable beneficiaries, volunteers and staff safe" to the minutes of Annual General and Committee Meetings.

A copy of the "OSCr" The Scottish Charity Regulator's advice for "Keeping vulnerable beneficiaries, volunteers and staff safe" is available to members, upon request.

Health and Safety

It's very important that our members feel safe and relaxed while at the Club.

Members should not leave the building until it is time for them to leave (unless going out the door for a smoke)

It is a busy car park immediately outside the club and traffic is continually coming and going.

Some of our members may be unsteady on their feet, so it's important, not to run around inside the TClub, to prevent any accidents.

Inappropriate Behaviour

For these reasons, members were reminded that inappropriate behaviour while in the TClub, is unacceptable e.g. to arguments or bullying.

If any members have issues with other members, or if anyone encounters a problem, they should speak to their Support, or if no support, speak to one of the TClub's Management Committee.

Taxis

Members are reminded of the importance that members & their support, when they take a taxi, that they should ensure that it is their taxi and not one booked by other members. As this can be very upsetting for members, should their booked taxi not be there, as expected.

Should Members breach any of the Special Needs Tuesday Club's rules, they will be asked to miss two TClub sessions.

For example, members who attend weekly would miss two weeks, members who attend every second week, would miss four weeks, members who attend monthly, would miss two months.

Members Contact Details and Permission to be Photographed

To enable us to complete our membership register, can members please complete the attached note with their contact details, family / carers name, address, telephone number (plus an email address if possible) plus confirm if they wish to permit their photographs to be taken and possibly used in our fund raising applications.

TClub TShirts

TClub TShirts (and other items) now come with an improved quality, embroidered TClub badge. These can be ordered, the badge adds £5.00 to the cost of garments, etc. Price quotations available on application.

Bringing in Refreshments and Snacks

Please note; the Buchanhaven Hearts is a public bar and that when they are using the Buchanhaven Hearts Lounge Facilities, they should not bring in their own refreshments. Juice and a selection of snacks / treats are available for purchase at the bar.

TClub Felt Pens (Lids)

Members and their support / companions, of the importance to take the time to check and ensure that members have replaced the lids on the TClub's felt pens, adding that considerable time is taken out of his own, after almost every TClub session, to replace lids on the TClub's felt pens.

The TClub Management Committee volunteer their own precious time (without any remunerations) to run the TClub and spending 15 to 30 minutes after every session, is unfair on them.

TClub's funds are low and if members do not take the time to preserve the useful working life of the felt pens, they will not be replaced, leaving only pencils or crayons.

Upon Resumption of TClub Evenings, Events and Activities:

Although we have themed activities, we emphasise that individuals, do not have to engage in these activities, alternatives are supplied each night e.g. Jigsaw Puzzles, Table Games, Colouring Books, dancing to music or socialising.

Unfortunately, we can't have the more popular items such as bands, magicians, etc. too often. This is because we have to limit the number of times, to ensure everyone is able to afford to come to the evenings, so we try to spread the special occasions as evenly as possible. However, as our fund raising went so well this year, we managed to keep all events at usual £2.00 admission.

End of TClub Appendix Newsletter